

**St. Thomas School, Dhurwa, Ranchi – 04**  
**Date Sheet For The Annual Examination (2020 – 2021)**

**Std. 9**

**Date: 01<sup>st</sup> February (Monday), 2021 to 13<sup>th</sup> February (Saturday), 2021**

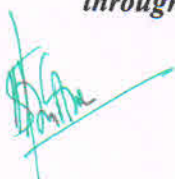
Date	Day	Subject	Time Duration
01-02-2021	Monday	Biology	2 hrs
02-02-2021	Tuesday	CTA/ECO	2 hrs
03-02-2021	Wednesday	English Language	2 hrs
04-02-2021	Thursday	-----	
05-02-2021	Friday	Chemistry	2 hrs
06-02-2021	Saturday	Hindi	3 hrs
07-02-2021	Sunday	Sunday	
08-02-2021	Monday	Physics	2 hrs
09-02-2021	Tuesday	-----	
10-02-2021	Wednesday	Mathematics	2 hrs 30 min
11-02-2021	Thursday	Geography	2 hrs
12-02-2021	Friday	English Literature	2 hrs
13-02-2021	Saturday	History & Civics	2 hrs

**Guidelines for the Annual Examination**

*Dear Students,*

*Greetings.....!!!*

*Annual Examination will be conducted online for Std.9 from 01<sup>st</sup> February, 2021 to 13<sup>th</sup> February, 2021. The mode of conducting the examination will be the same as that of the Second Terminal Examination. The examination will be conducted on Google Meet under the supervision of teachers. Here are some guidelines to be kept in mind while appearing for the Online Examination. Kindly go through the same for the smooth conduction of the examination.*



1. The Annual Examination (2020-21) will be conducted **Online in two sittings** as per the schedule given below:

		1 <sup>st</sup> Sitting /Part A	2 <sup>nd</sup> Sitting/Part B
All subjects except Mathematics and Hindi	Uploading the Question paper	8.00 am	9.45 am
	Copying the Question paper	8:00 am- 8:20 am	9:45 am – 10:05 am
	Joining the Google Meet	8:20 am - 8:30 am	10:05 am – 10:15 am
	Writing Time	8:30 am – 9:30 am	10:15 am -11:15 am
	Uploading the PDF in Google Classroom	9:30 am – 9:45 am	11:15 am – 11:30 am
Mathematics	Uploading the Question paper	8.00 am	10.00 am
	Copying the Question paper	8:00 am- 8:20 am	10.00 am -10.20 am
	Joining the Google Meet	8:20 am - 8:30 am	10.20 am – 10.30 am
	Writing Time	8:30 am – 9:45 am	10.30 am -11.45 am
	Uploading the PDF in Google Classroom	9:45 am – 10:00 am	11.45 am – 12.00 pm
Hindi	Uploading the Question paper	8:00 am	10:15 am
	Copying the Question paper	8:00 am- 8:20 am	10:15 am -10:35 am
	Joining the Google Meet	8:20 am - 8:30 am	10:35 am – 10:45 am
	Writing Time	8:30 am – 10:00 am	10:45 am -12:15 pm
	Uploading the PDF in Google Classroom	10:00 am –10:15 am	12:15 pm – 12:30 pm

2. The **Link of the Google Meet** for the examination will be posted in the Google Classroom at **8:15 am** for the 1<sup>st</sup> Sitting and at **9:45 am/10:00 am/10:15 am** (depending upon the duration of the examination) for the 2<sup>nd</sup> Sitting.
3. **Adhere to the timings given in the above schedule.** Attendance will be marked within the first 10 min of the Writing Time.
4. The examination will be out of **80 marks** for all subjects except for CTA/ECO (100 marks) and the writing time of the examination will be as mentioned in the schedule in Point 1. **The examination will be conducted in two sittings of 40 marks each for all subjects except for CTA/ECO which will be of 50 marks.**

5. You must appear in the examination in your school uniform.
6. You must keep your Audio and Video 'ON' throughout the examination and if any one of these is found to be in 'off mode', you will be removed from the meeting. You must position your camera in such a way that **you and your writing area** are clearly visible to the invigilator.
7. **Use of ear phone is strictly prohibited.**
8. You will be provided with the answer sheets (Main Sheet and Additional Sheet) through the Google Classroom for the **respective subject** a day before the examination. Take the required no. of print outs of the answer sheet and keep the sheets ready before the examination. (Front Page of the answer sheet is mandatory.)
9. Do fill in your details (Your Name, Class & Sec., Roll No., Subject & Page No.) in the space provided on the answer sheet and at the top of all continuation sheets so as to avoid any confusion. Also write your details at the top of the question paper as well.
10. After you finish writing the examination, upload your answer sheet along with the question paper (**written in your own handwriting**) as single PDF in the Google Classroom under the TOPIC specifically created for the examination purpose. This should be done within **15 minutes** after the completion of the examination and inform the invigilator by messaging in the Comment box/Chat box of the Google Meet that ***the PDF has been uploaded in the Google Classroom.***
11. Uploading of the answer sheet should be done carefully. Ensure that the answer sheet of the particular day's examination is uploaded. The work should be clearly visible, neat and legible.
12. The hard copies of your answer sheets should be arranged Subject-wise and Date-wise. Keep these in the envelope containing the details on the top of it viz. Your Name, Roll No., Admission No., Class & Sec. & Name of the Subjects whose answer sheets are being enclosed for submission.
13. The envelope containing the Answer Sheets should be submitted by the Parents in the School to the respective Class Teacher as per the following schedule:

Date	Day	Timing
04.02.2021	Thursday	9:00am – 12:00 pm
09.02.2021	Tuesday	9:00 am – 12:00 pm
13.02.2021	Saturday	1:00 pm – 4:00 pm

14. Parents will have to sign a format provided at the time of submitting the envelope containing the hard copies. **Parents are requested to bring pen (Black/Blue) to do the signature.**



15. If any tampering is found with the hard copies/PDF, marks will not be allotted and the paper will be cancelled.
16. Make use of *blue/black ball point or gel pen only* to write your examination. Before the commencement of the examination, all the required materials (stationery and water bottle) need to be kept ready to avoid mobility during the course of examination.
17. Do ensure that your mobile is fully charged (if using mobile phone) and there is appropriate network availability to avoid any inconvenience during the examination.
18. Maps/Graphs are to be arranged before the examination and **should be attached to the answer sheet as instructed**. Do mention your Name, Class & Section, Roll No. on map/graph as well.
19. Answer no. on the answer sheet must tally with question no. given in the question paper and should be attempted in proper sequence.
20. The PTM will be conducted on 3<sup>rd</sup> March, 2021 (Wednesday) and the **New Session** for Std. X (2021-22) will commence from 8<sup>th</sup> March, 2021 (Monday).

*The Annual Examination is being conducted with the aim to equip you to be justifiably upgraded with accuracy. We expect honesty and fair practice on your part. Hard work and sincerity helps to tread in the path of success and keeps you ahead in life.*

*Wishing You All The Best For The Upcoming Examination.....*

**With Prayers & Blessings,**



**Rev. Siby Abraham Mathew**  
**Principal**